

Getting started

Create an Excel workbook with three sheets

survey where questions are defined
 choices where choice lists for select_one & select_multiple are defined
 settings where project options are defined

Survey sheet columns

type sets the question type
name sets the question unique id (variable name)
label sets question/goup display text if using 1 language
label::language sets question/goup display text in defined language
hint sets question hint text iif using 1 language
hint::language sets question hint text in defined language
constraint define responses to be allowed
constraint_message message shown to user when response is not valid (if using 1 language)
constraint_message::language message shown to user when response is not valid (in defined language)
required whether a question is mandatory for the form to continue
TRUE | FALSE | true() | false() | yes | no | a function that evaluates to TRUE or FALSE
required_message message displayed when required field was not answered (if using 1 language)
required_message::language message displayed (in defined language) when required field was not answered
default default response to be prefilled before user answers question
relevant condition to be fulfilled for the question to be displayed
read_only whether a question's response can be edited
TRUE | FALSE | true() | false() | yes | no | a function that evaluates to TRUE or FALSE
calculation A mathematical expression whose result will be stored in the current variable
Only for calculate question type
repeat_count Number of repeats for a repeated group
Only for begin repeat
image path to an image to be shown with a question (if 1 language)
image::language path to an image to be shown with a question in the defined language
audio path to audio to be included with a question (if 1 language)
audio::language path to audio to be included with a question in the defined language
video path to a video to be included with a question (if 1 language)
video::language path to a video to be included with a question in the defined language
appearance defines the way questions will be displayed on the form
instance::attribute include custom XML content for the data instance
bind::attribute include custom XML content for the bind attribute
body::attribute include custom XML content in the body
instance::accuracyThreshold sets the minimum GPS accuracy level required to capture the coordinates automatically
parameters available options for some question types

Question types

Go into the type column of the survey sheet

select_one choices question with a list of choices where user can only pick 1 choice -> name of choice list (defined in choices sheet)
select_multiple choices question with a list of choices where user can only pick 1 or more choices

select_one_from_file file User can choose one of several choices from an external file

select_multiple_from_file file User can choose one or more of several choices from an external file

text response will be typed as text
integer response will be whole numbers without decimals
decimal response will be numbers with decimals allowed
date response will be date
time response will be time of day (hours and minutes)
dateTime response will be date and time together
geopoint for capturing GS coordinates
geotrace for capturing line or polyline using GPS coordinates
geoshape for capturing a polygon using GPS coordinates
image for capturing or attaching a picture
audio for capturing or attaching an audio file
video for capturing or attaching a video file
note for displaying a note (text on the screen). Does not take input for capturing a barcode or qr code by scanning it
barcode displays 1 checkmark for confirming or acknowledging something
acknowledge
calculate mathematical expression of existing values
range displays range slider. Values saved as integer/decimal state start, end and step in parameters column e.g. start=1;end=10;step=1

Question groups and repeats

Go into the type column of the survey sheet

begin_group marks the beginning of a group of questions
end_group marks where group o questions ends
begin_repeat marks the beginning of a repeat group
end_repeat marks where the repeat group ends

Question referencing

Values entered on preceding questions can be used on another question when defining skip logic, validation criteria, calculations or displayed on question labels and hints. Use the following format:

#{variable_name}

Question appearance

Go into the appearance column in the survey sheet

Applies to begin-group
field-list puts multiple questions of a group on a screen
table-list shows multiple select_one questions with shared label in a field-list

Applies to select_one or select_multiple
minimal shows choices as a drop-down list
label shows only a table of choices without controls
list-nolabel shows only controls (radio buttons) without the labels
autocomplete shows list of options with a search box for filtering choices
likert shows options as a likert widget
horizontal shows choices as a horizontal list
compact displays choices horizontally as compact as possible
compact-n shows choices in a grid with n columns where n is a number between 1 and 10

quick automatically moves to the next question when answered
quickcompact displays choices horizontally in a compact manner and auto-advances to next question when option selected
image-map When used in conjunction with an SVG media label, the select question will be presented as a clickable image.

Applies to text numbers multiline shows number keyboard on screen. Values stored as text displays a larger text field on web forms
url shows button to launch a website to stored URL
printer for interfacing with an external (Zebra barcode) printer
thousands-sep adds thousands separator (comma or dot). Not saved on submission

Applies to integer thousand-sep adds thousands separator (comma or dot). Not saved on submission

Applies to decimal bearing shows compass/bearing widget
thousands-sep adds thousands separator (comma or dot). Not saved on submission

Applies to range vertical displays vertical range slider instead of default horizontal
no-ticks hides tick-marks on the range slider
rating displays the range as a star rating
picker displays range in a pop-up picker instead of sider
distress displays thermometer around range slider

Applies to date month-year only displays month and year on date picker
year only displays year on date picker

Applies to date and dateTime no-calendar disables calendar-type date picker for old a spinner type
ethiopian displays Ethiopian calendar
islamic displays Islamic calendar
coptic displays coptic calendar

Applies to image new forces capturing of new photo using default camera (disables select photo feature)
new-front forces capturing of new photo using front (selfie) camera
new-rear forces capturing of new photo using rear camera
annotate allows drawing on top of image after capturing it
draw allows drawing anything on the screen instead of capturing an image
signature allows drawing signature on a line instead of capturing an image

Applies to audio, video new forces capturing of new audio or video with default mic/camera (disables select video/audio feature)

Applies to geopoint, geotrace, geoshape maps captures GPS while showing the point on a Google map
hide-input shows map and hides geo input buttons
streets switches map layer to street mode
terrain switches map layer to terrain mode
satellite switches map layer to satellite mode
placement_map allows user to record location by pointing it on the map

Choices sheet columns

Go into the choices sheet

list_name unique name for each set of choices. All choices in the same list will have the same list_name
name ID (name) of the specific choice
label display text of the choice
label::language display text of the choice in the defined language
media path to image to be associated with choice (if 1 language)
media::language path to image to be associated with choice in defined language
filter-category-name defined by user. allowaa setting parent category for choice filters in cascading questions

Settings sheet columns

Go in the settings sheet

form_title Title displayed at the top of the form
form_id unique ID of the form
public_key key required for encrypted forms
submission_url Specific URL for uploading data, overrides default
default_language language to be loaded by default (f multiple lanuages were defined)
style switch to a different form display theme
pages | theme-grid | theme-formhub
version form version ID
instance_name Allows user to create a dynamic naming convention for each submitted instance

Mathematical operators

Use in calculate, constraint and relevant columns

+ performs addition
- performs subtraction
***** performs multiplication
div performs division
mod calculates remainder after division

Logical operators and booleans

Use in calculate, constraint and relevant columns

= equal to
!= not equal to
> greater than
>= greater than or equal to
< less than
<= less than or equal to
and evaluates TRUE if both expressions are TRUE
or evaluates TRUE if either one of the expressions are TRUE

Path operators

Use in calculate, constraint and relevant columns

. refers to the current question's value
.. refers to current question's parent group

Matching values in select_one and select_multiple

In constraints or relevant, you can easily match a value from a select one as follows:

#{variable_name}=value

When matching select_multiple however, use the selected() function

selected(#{variable_name}, 'value')

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